

**MINUTES OF MEETING**  
**held on Thursday, 3<sup>rd</sup> January 2019 @ 7.30pm**  
**in the Village Hall**

**Curry  
Rivel  
Parish  
Council**



Above the levels

**PRESENT:-** Cllr Andy Anderson (Chairman), Cllrs Robert Atkins, Mike Cousins, Paul Deacon, Tony Greenaway, Tiffany Osborne and Derek Yeomans.

528). **DECLARATIONS OF INTEREST**

There were no declarations of interest.

529). **APOLOGIES FOR ABSENCE**

An apology for absence has been received from Cllr Peter Goodenough.

530). **MINUTES OF THE MEETING HELD ON THE 6<sup>th</sup> DECEMBER 2018**

The Minutes of the meeting, having been circulated to the members, were approved and signed by the Chairman on the proposition of Cllr Paul Deacon, seconded by Cllr Tiffany Osborne.

531). **MATTERS ARISING NOT ON THE AGENDA**

a). **Renewal of Insurance Policy**

Cllr Tony Greenaway advised that our insurance policy was due for renewal by 22<sup>nd</sup> February. He and Cllr Paul Deacon had perused the items covered in the present Policy and recommended that we needed to look at some aspects closely again. In particular our assets and what protection insurance we carried currently. Cllr Andy Anderson proposed that this item should be put onto the February agenda and if an extra-ordinary meeting was required, this could be convened. Cllrs Tony Greenaway and Paul Deacon would study it again and come back with proposals.

Cllr Tony Greenaway, referring to the damage caused to the overhead barrier, asked if this would be dealt with tonight and was advised it would be covered when discussing the Precept.

b). **Land East of Linton House**

Cllr Andy Anderson said that the land East of Linton House is likely to be gifted to the Parish Council in the near future, depending upon a planning application approval. One of the issues is the Horse Chestnut tree. Cllr Tiffany Osborne is going to obtain three quotations regarding the Horse Chestnut and report back to the February meeting for discussion and a vote. Cllr Derek Yeomans asked if the tree was on the land owned by the County Council and was advised that it was on the land that would, possibly, be gifted. He asked if the tree was Listed and was advised that it was not and there were issues because it is very old.

**Adjournment to Allow Public Comment**

532). **PLANNING REPORT**

a). **Applications Received**

**18/03299/FUL**

The erection of two dwellings with garages and new vehicular access. Land adjoining Kirkholme, Back Lane, Curry Rivel, Langport, Somerset. This application had been withdrawn.

### **18/03623/LBC**

Replacement of 6 No. windows (Implemented). 1 Pitt Court, Langport Road, Curry Rivel, Somerset, TA10 0PF

*Cllr Mike Cousins proposed that the Parish Council had no objections to raise in respect of this planning application. This was seconded by Cllr Robert Atkins and unanimously agreed.*

### **18/04042/FUL**

The erection of an external porch. Sandpits Hardware, High Street, Curry Rivel, Langport, TA10 0ES

*Following a lengthy discussion, it was proposed by Cllr Mike Cousins and seconded by Cllr Tiffany Osborne that, although the Parish Council had no objections on planning grounds, as Mr Macey does not own the land, he must seek the approval of the Parish Council before any work could be commenced. A vote resulted with six in favour (Cllrs Andy Anderson, Robert Atkins, Mike Cousins, Paul Deacon, Tony Greenaway and Tiffany Osborne). Cllr Derek Yeomans abstained from the vote.*

*Cllr Andy Anderson said that it was also necessary to resolve the type of wares he was proposing to sell from that part of the pavement as they currently do not have an agreement with the Parish Council to do this. This needs to be addressed alongside the porch issue. Once he receives a letter from Mr. Macey requesting the Parish Council's approval to build on that land, he would bring it back to the Parish Council for discussion.*

### **18/03834/HOU**

Erection of garage. Greystones, Churchway, Curry Rivel, Langport, TA10 0EE

*On the proposition of Cllr Mike Cousins, seconded by Cllr Robert Atkins, it was unanimously agreed that the Parish Council had no objections to raise in respect of this planning application.*

## **533). FINANCE REPORT**

### **a). Accounts for payment**

The following accounts were unanimously approved for payment on the proposal of Cllr Derek Yeomans, seconded by Cllr Tony Greenaway:-

Then Media – Hosting	£363.60
Curry Rivel Village Hall – Rent	£ 60.00
Tor Signs – Defibrillator signs	£ 69.60
Clerk's Wages – Month 9	£333.40
Paul Deacon – Fixings for MUGA and Christmas tree support	£ 27.23

### **b). To Set the Precept for 2019/2020**

Cllr Andy Anderson advised that sub-committee meetings had been held during November and December to discuss the setting of the Precept for 2019/2020 as detailed below.

Cllr Paul Deacon advised that a quotation had been received from SAS Welding Services for removing the old barrier and installing a new barrier in the sum of £1,791.67 plus vat. He had obtained a further quotation for £2,277. The original barrier was installed by SAS Welding Services and they had also carried out work on the Dug-Out. He considered it a good price and proposed that we accept the quotation. This was seconded by Cllr Mike Cousins and unanimously agreed. The present insurance premium for the barrier was £932.15 plus £100 excess. Cllr Andy Anderson said that there were three options to consider. The first option would be to increase Westfield/Eastfield maintenance from £1,000 up to £2,000 and to claim £932.15 with a £100 excess against the insurance. The second option would be to increase Westfield/Eastfield maintenance from £1,000 to

£3,000 and not claim on the insurance. The third option would be leave it at £1,000 and cover the costs using our reserves. Cllr Tony Greenaway considered that we should put the insurance to the test because that is what we pay for. Following further discussion, it was proposed by Cllr Derek Yeomans and seconded by Cllr Andy Anderson that we increase the Westfield/Eastfield maintenance from £,1000 to £3,000 and claim for the repair of the barrier on our insurance. This was unanimously agreed.

Cllr Andy Anderson said that our insurance cover was currently budgeted at £1,600. He together with Cllrs Paul Deacon and Tony Greenaway did not think that the insurance cover had been looked at specifically from the point of view of the value of our assets. Our insurance premium may increase and we need to consider increasing our budget from £1,600 to £2,000. This was proposed by Cllr Derek Yeomans, seconded by Cllr Paul Deacon and unanimously agreed.

	Budget 2018/2019	Expenditure to 23rd November 2018	Balance of Budget remaining	Precept 2019/2020
<b>Running Costs</b>				
South Somerset District Council	£ 6,500.00		6,500.00	£ 6,500.00
Legal & Planning Fees	£ 500.00		500.00	£ 500.00
Westfield/Eastfield Maintenance	£ 750.00	£ 968.36	-218.36	£ 3,000.00
Playground Inspections	£ 400.00		400.00	£ 400.00
Changing Room Costs/Container	£ 440.00	£ 376.69	63.31	£ 440.00
Cemetery Costs	£ 1,000.00	£ 367.33	632.67	£ 750.00
War Memorial & land opposite	£ 1,500.00		1,500.00	£ 1,500.00
Seats, verges, signs, etc footpaths	£ 1,500.00	£ 43.00	1,457.00	£ 1,000.00
Car Park Lighting	£ 300.00	£ 168.11	131.89	£ 300.00
Then Media - Hosting Screen		£ 606.00	-606.00	£ 606.00
<b>Administration</b>				
Clerk's Gross Pay (incl PAYE) 7 mths	£ 4,200.00	£ 2,873.60	1,326.40	£ 4,326.00
Clerk's Expenses Apr17/Mar18	£ 1,200.00	£ 778.60	421.40	£ 1,200.00
Miscellaneous Expenses	£ 200.00	£ 177.61	22.39	£ 200.00
Insurance	£ 1,600.00		1,600.00	£ 2,000.00
Audit & Accountancy	£ 550.00	£ 650.00	-100.00	£ 700.00
Bank Charges	£ -	£ -	0.00	£ -
Subscriptions	£ 700.00	£ 598.45	101.55	£ 700.00
Hire of room for meetings	£ 400.00	£ 180.00	220.00	£ 400.00
Training Fees	£ 240.00	£ 168.99	71.01	£ 400.00
Election Fee	£ -		0.00	£ 2,000.00
<b>Section 137 Grants</b>				
Community Website	£ 1,000.00		1,000.00	£ -
Churchyard Grass Cutting etc.			0.00	£ 1,200.00
Curry Rivel in Bloom	£ 1,500.00		1,500.00	£ 1,500.00
Other Grants	£ 4,000.00	£ 1,247.50	2,752.50	£ 4,000.00
<b>Capital Projects</b>				
Play Equipment at Westfield	£ 2,300.00		2,300.00	£ -
Litter & Dog Litter Bins/Dog Signs	£ 500.00		500.00	£ 500.00
Defibrillators		£ 1,666.00	-1,666.00	£ -
Wessex Water Standpipe - Cemetery		£ 1,981.62	-1,981.62	£ -
Gateway Signs			0.00	£ 2,000.00
Youth Club			0.00	
<b>Contingencies</b>				
Remembrance Ceremony Wreath	£ 20.00		20.00	£ 20.00
Contingency				£ 2,000.00
Silent Soldier - WW1		£ 100.00	-100.00	£ -

£	31,300.00	£	12,951.86	£18,348.14	£ 38,142.00
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Following a detailed discussion and taking into account the views expressed by the members, the above schedule contains the recommended figure for each element of expenditure. Cllr. Derek Yeomans proposed that a Budget of £38,142 be agreed for the year 2019/2020. This was seconded by Cllr Andy Anderson and unanimously agreed. A copy of the approved Precept would be forwarded to the councillors.

534). **COMBINED CHARITIES**

Cllr Andy Anderson said that at a previous meeting Cllr Peter Goodenough suggested that we approach the Combined Charities about helping local people and the next meeting of the Combined Charities would take place on the 23<sup>rd</sup> July 2019. We have established that the Chairman is Rev. Scott Patterson, the Secretary is Steve Benny and the other members are John Alford, Henry Lang and Dr. David Gibson. Rev. Patterson had said that they would welcome a representative from the Parish Council. Cllr Andy Anderson said that he would be happy to attend the first meeting on the 27<sup>th</sup> July on behalf of the Parish Council as an observer. Cllr Derek Yeomans said that a movement called the Somerset Charitable Foundation had suggested that all the smaller charities could join up and combine under it, so that they have a bigger total fund to operate from. Rather than charities that give out a few gifts at the end of the financial year. He felt that this was a much better idea. Cllr Andy Anderson enquired whether Cllr Derek Yeomans would be willing to attend this meeting. He said providing the meeting was held locally he would attend and Cllr Andy Anderson would establish the time and venue of the meeting and advise Cllr. Derek Yeomans accordingly.

535). **MAPLE ROAD SURVEY**

A suggestion had been put forward by Cllr Peter Goodenough to canvas the people that move into Maple Road, a new development, and find out where they have arrived from and if they are employed in Curry Rivel; or within 10, 20 or 30 miles etc. of Curry Rivel. He had produced a questionnaire that would be quite easy to put through the doors of residents, along with a stamped envelope addressed to the Clerk, to obtain answers to these questions. The wider aim is trying to focus on live/work residences etc. The questions would be entirely anonymous.

Cllr Derek Yeomans said that there was a movement in this Council to have a welcome pack for new arrivals. He had not heard anything about it lately. Cllr Andy Anderson said that this was the third time it had been mentioned to him. He understood that John de Ronde was also trying to re-instate the welcome pack which had ceased to be available about eighteen months ago. It had not been resurrected because there were issues about how it would be delivered to people. He would have a word with John de Ronde because there was a lot of work involved in preparing a welcome pack. Cllr Tiffany Osborne felt that a letter of welcome would be a lot easier than preparing a welcome pack. Cllr Andy Anderson said that he would rather have another 'body' looking after the distribution of a welcome pack. Cllr Mike Cousins said that Curry Rivel in Bloom is well organised and are looking for volunteers to get involved. It could be something they might be interested in. Cllr Robert Atkins advised that Cllr Peter Goodenough and his wife were preparing a pack. Cllr Andy Anderson suggested that it might be easier to identify the estate agents that are marketing the properties and ask them to give a copy of the welcome pack to the new tenants. He would have a word with Cllr Peter Goodenough before taking it any further action and if there was any work to be done, it will have to wait until after the re-election of the Parish Council members.

On the proposition of Cllr Andy Anderson, seconded by Cllr Tony Greenaway, it was unanimously agreed that a Survey of Maple Road should be carried out.

The Clerk would run off forty copies of the Survey and provide forty envelopes addressed to Cllr Tony Greenway with second class stamps on them for the reply. Cllr Tony Greenaway volunteered to distribute the Survey.

536). **CURRY RIVEL IN BLOOM FINANCE**

The Clerk had received an email from Annette Stein, the Treasurer of Curry Rivel in Bloom, requesting the release of the remaining funds of the £1,500 that had been allocated to the group in the Parish Council's current financial year. They had received £750 in March 2018 and an invoice should have been sent to the Parish Council from Northwing Nurseries for about £100, leaving an outstanding amount of about £600. Following further discussion, this item was deferred until the February meeting. It was further proposed by Cllr Andy Anderson that future grants agreed for Curry Rivel in Bloom should be paid to them in full and upfront at the beginning of the financial year. This was seconded by Cllr Derek Yeomans and unanimously agreed.

537). **GRIT BINS**

Cllr Paul Deacon said that the grit bins he had examined were full. He said that the problem was not having the grit in the bins but, people who would distribute it when necessary. Red Hill is a problem, particularly when it is icy. Cllr Andy Anderson said that if people are asked to spread the grit, Public Liability could prove to be a problem. Cllr Paul Deacon said that a couple of signs warning people about the icy conditions would be useful.

538). **FORMATION OF A YOUTH CLUB – update**

Cllr Andy Anderson said that there had not been an update concerning this item.

539). **REPORTS FROM COUNTY/DISTRICT COUNCILLORS**

District Cllr Tiffany Osborne's report featured in the Curry Rivel News. District Cllr Derek Yeoman's report had been emailed to the councillors.

540). **CORRESPONDENCE**

There was no correspondence.

541). **CHAIRMAN'S REPORT**

Cllr Andy Anderson said that he had gone to a very interesting meeting at SALC in December and got the low-down for the elections for 2019. He had been given some dates, as follows.

Open for nominations - 18<sup>th</sup> March

Publication of notice of election by – 26<sup>th</sup> March

Deadline for delivery of nominations papers – 4pm on the 3<sup>rd</sup> April

Deadline for notification of withdrawal of nominations – 4pm on the 3<sup>rd</sup> April

Publication of statement of persons nominated by – 4pm 4<sup>th</sup> April

Publication of notice of poll not later than – 24<sup>th</sup> April

Polling Day will be – 2<sup>nd</sup> May

New councillors will take office by Tuesday 7<sup>th</sup> May

Delivery of return re: election expenses (parish council elections only) not later than 2<sup>nd</sup> May

He advised that on the SALC and NALC website there is a lot of information regarding the elections, including posters. His view was to encourage the parish to have a contested election and he will keep advertising the election information in the Curry Rivel News. Cllr Paul Deacon asked at what point we would decide not to have an election bearing in mind that an election would cost £2,000. Cllr Andy Anderson said that we will wait and see how the nominations come out on the 4<sup>th</sup> April. If we have ten nominations there would have to be an election and he asked the Clerk to obtain a quotation should this be the case. As far as he was aware, nomination papers would be available on

the District Council Website and he would check on this. He would stress that when handing in your nomination papers you must ensure that you receive a receipt.

The Clerk said that she would be attending one of the election information sessions being held at the District Council Offices on the 27<sup>th</sup> and 28<sup>th</sup> February for town and parish clerks.

542). **ITEMS FOR A FUTURE AGENDA**

- a). Review of the Parish Council Insurance Policy.
- b). Land East of Linton House and trees.
- c). Representative from the CRS concerning a Neighbourhood Plan

543). **ACTION POINTS**

Cllr Andy Anderson advised he was going to introduce a final item to the Agenda which will feature on future Agendas following 'Items for a Future Agenda'. This would recap the actions that have been taken at the meetings. Cllr Tony Greenaway had been taking notes during the course of this meeting and would forward them to the councillors for information.

Cllr Tony Greenaway detailed the following points for 'action' agreed at this meeting.

- |     |   |                                    |
|-----|---|------------------------------------|
| a). | Review of Insurance Policy and our Assets               | Cllrs Tony Greenaway & Paul Deacon |
|     | Status of Horse Chestnut tree at Parsonage Place        | Cllr Tiffany Osborne               |
|     | Sandpits Heating Planning Application 18/04042/FUL      | Cllr Andy Anderson                 |
|     | Circulation & submission of revised Precept for 2019/20 | Clerk                              |
|     | Westfield Barrier repair – acceptance of SAS quotation  | Clerk                              |
|     | Westfield Barrier repair – insurance claim              | Clerk                              |
|     | Maple Road Survey – Print Surveys & SAE x 40            | Clerk                              |
|     | Maple Road – delivery Surveys                           | Cllr Tony Greenaway                |
|     | Welcome Pack – after May elections                      | Cllr Andy Anderson                 |
|     | CRIB Finance – review figures again                     | Cllr Andy Anderson & Clerk         |
|     | CRIB Finance – allocation of future grants              | Cllr Andy Anderson                 |
|     | Encourage contestants for Elections 2 <sup>nd</sup> May | Cllr Andy Anderson                 |
|     | Combined Charities meeting                              | Cllr Derek Yeomans                 |

**CHAIRMAN** \_\_\_\_\_ **DATE** \_\_\_\_\_

